

# ALLEGHENY COUNTY COALITION FOR RECOVERY

## Steering Committee:

### Minutes

February 22, 2013

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**Co-Chair(s):** Dennis Hughes

**Note taker:** LaTacia Brentley

**Attendees:** Anthony Lucas; Meg Park; Charlene Saner; Bill Boyce; Mike Gruber; Lori Pace; Denise Wies; Barbara Witherspoon; Mary-Jo Dickson; Wes Sowers;

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**Brief Announcements:** CAP is still in progress; There is no longer a membership Committee

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**Agenda Item:** SC Co-Chair Nomination (Marci Sturgeon-Rusiewicz)

**Committee Goal Being Addressed:** Vote

**Discussion:** With 7 voting members, representing a quorum, present there was a unanimous vote for YES to elect Marci as the Steering Committee Co-Chair. Dennis will inform Marci about the outcome of the vote.

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**Agenda Item:** QI Guidelines Document

**Committee Goal Being Addressed:** Discussion

**Discussion:** The previous set of Guidelines from Feb. 2005 are still part of the County contract. QI expanded those guidelines to include the changing practices in the community, such as, to govern, develop and manage. The format of guidelines in comparison to the older version.

<b>Old</b>	<b>New</b>
<b>Administrative Treatment</b>	<b>Administrative Treatment</b> – updated to <b>Clinical Services</b> (treatment done in clinical settings)
<b>Support Services</b>	<b>Support Services</b> – (outside services) <b>Prevention</b> - new services to help prevent including diet, health promotion, early intervention

To not separate services: Two new sub topics has been added to clinical services;  
Substance abuse Disorders  
Behavior BH/PH

Originally there was a glossary which now has been eliminated but definitions are within the text. The number of indicators have grown to about 100.

Hope to update it as part of the County contract. Community Care has agreed to use it. QI Sub-Committees responsible for evaluation.

Now website to updated by 3-1-13

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**Agenda Item:** SC Recruitment and Retention

**Committee Goal Being Addressed:** Discussion

**Discussion:** Public Awareness still trying to recruit. Children & Family added a new adviser; they also got their next co-chair a young man. Child & Family is excited about its upgrades?? (not sure what this means) and have a 10-15 people meeting attendance.

How do you get people in? AGH Family network, word of mouth, Child & Family also does a program called "Train the Champion" which is outreach. They reach out to the people.

There was discussion about whether individual committees should be responsible for their own recruitment or whether a committee within ACCR should have that responsibility. There was interest on the part of some of the committees to have some training on how to go about recruiting people to their committees and retaining them after they are recruited.

There was also discussion about resurrecting the Membership Committee and what its role would be if it is restarted.

Other ideas discussed included:

- Define what success is
- Being a personal ambassador
- Pamphlets - - to distribute to the public

LaTacia will design a flier and sent Dennis, Mike and Bill.

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**Agenda Item:** ACCR Awards Dinner

**Committee Goal Being Addressed:** Discussion

**Discussion:** Some would like to have the dinner but would like to see the recognitions done differently. This can also be a recruiting piece.

Change the language of the dinner

Mike said the when the membership committee was doing the banquet the committee was fuller. He suggested not giving them the job of the banquet and recruitment, both would be too much.

Make a (Special Events Committee) – Come join ACCR we have a wonderful event planned and we need planners.

As for awards, Co-Chairs were responsible for the nomination of members for their committees. Recovery, Orientation, Retention was the purpose

Awards were to recognize those who worked on Committees over the year. The language was wrong. It ended up being directed to those who sat with titles to get the awards. We need to change the language so that it is for ordinary people. Not people who get paid as part of being here from their jobs

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**Agenda Item:** SC Meetings

**Committee Goal Being Addressed:** Staying within the budget allocation for the Steering Committee

**Discussion:** Tacia will work for free. Question asked should we meet less? Barb think we should cut other funded things instead of having less meetings. Charlene willing to cut stipend. It's better for to have committed people to get the work done. Anthony? suggests maybe changing the meeting time which might increase attendance and participation. , maybe do a survey at the next meeting to see what works for everyone's availability. Maybe reduce lunches from 12-6 times/year.

Mike will take the ideas, generate some scenarios and budgets for next meeting

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**Next Meeting:**

**March 29, 2013**

**12:30-2:30**

**Life'sWork**

**1325 Forbes Avenue**