

**Allegheny County Coalition for Recovery**  
**Steering Committee:**  
**Minutes**  
**May 31 2013**

**Co-Chair(s): Dennis Hughes**

**Note taker:** LaTacia Brentley

**Attendees:** Tina Zimmerman; Anthony Lucas; Angela Moffe; Barbara Witherspoon; Mike Gruber; Bill Boyce; Charlene Saner; Denise Weis; Meg Park; Wes Sowers

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**Vote to approve minutes as written and read**

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**Agenda Item: Ad Hoc Committee for Bi-Law Review**

**Committee Goal Being Addressed:** Discussion

**Discussion:**

- \*Decision to leave voting the same once verbiage is clarified.
  - \*The position of Medical Director has been canceled by the OBH
  - \*Dennis, Anthony, Denise and Marci to be the Ad Hoc committee for bi-law review
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**Agenda Item: Recruitment, Orientation and training materials \*in absence of the Membership Committee**

**Committee Goal Being Addressed:** Discussion

**Discussion:**

- \*The ACCR would like to see previous materials, reproduced and distributed to all committees
  - \*The materials up for reproduction are: -bags -pens -maybe 2 more items; The funds will come from the Membership Committee
  - \*We no longer have the **325** number, so, we only have the website to put on the brochure.
  - \*Collaborative will be putting the link that goes directly to the contact us page on the website
  - \*Discussion about material update and funding for that. Steering Committee agreed to spend up to \$4000 on the project to include updating the brochures.
  - \*Question raised as to if we could use some of the \$14,000 dollars left for this fiscal year to fund the dinner.
  - \*Discussion about the procedure for requesting slush fund money. Clarification of the true deadline and ghost deadline for those funding requests
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**Agenda Item: Quarterly Fiscal Report**

**Committee Goal Being Addressed:** Discussion

**Discussion:**

- \*Review of the current budget
  - \*Public Awareness had a concern in their budget, regarding adviser position.
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**Agenda Item: Recognition Dinner/ Ad Hoc Committee including names, contacts and next steps**

**Committee Goal Being Addressed:** Discussion

**Discussion:**

- \*The volunteers for this committee are as follows: Angela Moffe; Carston; Dennis Hughes; Tacia Brentley; David Wright; Barbra Witherspoon.
  - \*Planning for this Committee to start by the end of July.
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**Agenda Item: Added topic**

**Committee Goal Being Addressed:** Discussion

**Discussion:**

- \*Public Awareness is preparing a forum/panel discussion with Law Enforcement. They have sent letters

to CPC and the Education Committee for a collaboration.

\*Their goal is to help Law Enforcement Officials become more aware of persons' with disabilities.

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**Next Meeting:**

**June 28, 2013**

**12:30-2:30**

**Life Works**

**1325 Forbes Ave**