

# ACCR Committee Minutes

Date: June 28, 2013

## Name of Committee: Steering

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**Co-Chair(s):** Marci Sturgeon and Dennis Hughes

**Note taker:** La Tacia Brentley

**Attendees:** Tina Zimmerman, Anthony Lucas, Angela Moffe, Barbara Witherspoon, William Boyce.

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### Announcements:

1. None

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**Agenda Item:** Review of May 2013 Steering Committee minutes

**Committee Goal Being Addressed:**

**Discussion:**

Action Item	Person Responsible	Target Date
Minutes were reviewed discussed and approved by members in attendance	Committee	

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**Agenda Item:** End of year committee reports

**Committee Goal Being Addressed:** Review of spending and projects from past fiscal year.

**Discussion:** After a brief discussion it was determined that any budget or year-end discussion would be difficult to be done without a final accounting of committee expenditures.

Action Item	Person Responsible	Target Date
Discussion will be tabled until next Steering Committee meeting. At that time we will have access to accurate spending amounts for each committee	Mike Gruber/ PSAN	August 2013 meeting date
Each committee will be asked to do a 5-10 minute update of spending and related projects in the 2012-2013 fiscal year.	Committee co-chairs	August 2013 meeting date

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**Agenda Item:** ACCR Recognition Event Planning

**Committee Goal Being Addressed:**

**Discussion:** A brief discussion of how the planning for the event might proceed. The coalition will develop a sub-committee which will plan the event and report to the Steering Committee. A number of Steering Committee members have expressed an interest in planning the event.

Action Item	Person Responsible	Target Date
Discussion and planning for the event will continue at the next Steering Committee meeting.	Committee	August 2013

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**Agenda Item:** Reduction of number of Steering Committee meetings as a way of reducing committee spending.

**Committee Goal Being Addressed:** Reduction in Steering Committee spending

**Discussion:** Members were asked to consider a reduction of the numbers of monthly meetings of the Steering Committee as a potential means on spending reduction. Members discussed how productivity might still be maintained while meeting at a reduced monthly rate. Opinion varied greatly throughout the group members who were in attendance. Committee members felt it would be vital to hear the opinions of those who were not in the room before a decision was made.

Action Item	Person Responsible	Target Date
This discussion will be held over for the next meeting.		
The July meeting will be cancelled and the committee will meet again in August 2013 with this as an agenda item.	Committee	August 2013

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Next Meeting Date, Location, and Time:

August 30, 2013 at Life's Work 12:30 pm