

**ALLEGHENY COUNTY COALITION FOR RECOVERY**  
**Steering Committee:**  
**Minutes**

Date: 7-29-2012

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**Co-Chair(s): Craig Dorin & Verna Johnson**

**Note taker: LaTacia Brentley**

**Attendees: Lori Ann Pace; Graceanne Stafford; Barbara Witherspoon; Charlene Saner; Meg Park; Dennis Hughes; Bill Boyce; Chare' Frederick; Melissa Medice; James Kindler; Denise Weis & Brian Mountain (guest)**

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**Brief Announcements:** Craig will be stepping down as Provider Co-Chair and Verna will be running again. All is encouraged to run; you can find the nomination forms in the Handbook.

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**Agenda Item: Website Update**

**Committee Goal Being Addressed: Accepting the web page design/structure**

**Discussion: The presentation for the new web design was thru Meg Parks presented by Brian Mountain. Committee accepted the web page design/structure voted 10 – 3.**

Action Item	Person Responsible	Target Date
Discussion for web page content to continue.	All	8-31-12

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**Agenda Item: Review of last month's minutes.**

**Committee Goal Being Addressed: Moved and seconded to be accepted.**

**Discussion: none further**

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**Agenda Item: Chris Weis's nomination to SC in at large position.**

**Committee Goal Being Addressed: Vote**

**Discussion: Vote passed at 8 – 2**

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**Agenda Item: Message Carrier Update**

**Committee Goal Being Addressed: The purchase of the table**

**Discussion: Committee agreed to purchase the table at \$150 w/ 10% being due 8-24-2012.**

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Next meeting for the event is Monday 8-6-2012 @ 5:30	Verna Johnson	8-31-12
For more specific info or to volunteer contact Verna Johnson		

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**Agenda Item: Payment Process**

**Committee Goal Being Addressed: To have a more effective payment process.**

**Discussion: The payment process has becomes slow and backed up causing uneasiness with Members.**

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Call PSAN and discuss the process.	Verna	
Ongoing dialogue with ACCR and OBH to resolve issues	Verna & Craig	

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**Agenda Item: Budget Update**

**Committee Goal Being Addressed:**

**Discussion: All Budgets are in and we are now into the new fiscal year.**

**Graceanne did an awesome job get supplies for 300 more toolkits invoiced.**

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**Agenda Item: Co-Chair Balance on the Committee**

**Committee Goal Being Addressed: SC is to decide the \*definition\* of Administrator/Provider**

**Discussion: Who can be considered a(n) Administrator/Provider?**

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Be prepared to discuss *definition*	Co-Chairs	8-31-12

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**Agenda Item: ACCR Budgeting Process for FY 2012-2013**  
**Committee Goal Being Addressed: To agree upon a Budget Planning Option**  
**Discussion: Which options best suit our Mission and Purpose?**

<b>Action Item</b>	<b>Person Responsible</b>	<b>Target Date</b>
Discussion on options to continue		8-31-12

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**Next ACCR Steering Committee Meeting:**

**Friday, August 31, 2012 12:30-2:30**  
**Life's Works**  
**1325 Forbes Avenue**