

Co-Chairs: Craig Dorin, Verna Johnson

Note Taker: Joella Critchfield

Members Present: Verna Johnson, Craig Dorin, Sharon Alberts, Sarah Goldstein, Charlotte (Chari) Frederick, James Kindler, Victoria Livingstone, Jessica Strong, Bridget McNamee, Denise Weis, William Boyce, Dennis Hughes, Mike Gruber, Sherry Shaffer, Wes Sowers.

Agenda Item 1: Collaboration with CSP on ROSI Project presented by: Bridget McNamee
Recovery Oriented Systems Indicators (ROSI) was mandated by OMSHAS and PMHCA which chose 6 questions for surveying individual consumers as well as a system-wide survey of Allegheny County OBH contracted providers to assess the level and effectiveness of recovery oriented services. The ROSI panel with OBH and ad-hoc local CSP members on a panel surveyed the 36 agencies contracted with the county. One indicator was to be chosen for focusing on improvement to be re-surveyed in 2011. "Whether the agencies' mission statements include the panels' checklist of recovery-oriented criteria" is the indicator ROSI would now like ACCR's assistance with pursuing with the 70% of agencies who did not pass the criteria.

Can ACCR assist ROSI in determining how to promote and carry out the process of helping these agencies improve their mission statements? A projected goal would be to find that 50% have met the criteria in 2011.

Discussion: Does this fit with ACCR's mission statement and the strategic plan? ACCR does have a history of successful efforts in this type of endeavor.

Members who represent agencies would like to see the ROSI results.

Because the economic recession is forcing Boards to re-define their impacts and focus, this would be an ideal time to introduce this aspect of recovery.

Can the Panel pick more than one ROSI indicator as other counties apparently have?

Can we help form a checklist of criteria? **[Mike's comment – I think the Panel has already created the checklist]**

ACCR might work with the ROSI panel in an advisory capacity or by providing technical assistance.

Resolved: Craig and Verna will discuss this with co-chairs and contact Bridget.

Agenda Item 2: SOCI (Systems of Care Initiative) Training Proposal for ACCR members and/or committees.

Discussion: This would be at no cost to ACCR.

Two parts: (A) Classroom instruction covering project planning, and skill-development for advocacy.

(B) Work with any committees who would like to identify and measure outcomes for projects they are working on.

Resolved: 1. SOCI will be asked to study ACCR mission statement and strategic plan, etc. to gain perspective

2. SOCI will make a promotional 15-30 min. presentation to the committees. to allow individuals to understand what the classroom instruction will entail.

3. These committees. would like part (B) to begin right away: Quality, Consumer/Prov. Collaborative, Education and Membership.

4. Other committees may respond later.

5. A sub-ctte from the co-chairs will plan this with SOCI.

Agenda Item 3: End of FY 09-10 Budget Report.

Mike announced ACCR was \$20,000 underspent on its budget allocation for last fiscal year.

Discussion: The prolonged effort to establish the Strategic Plan undoubtedly inhibited some projects. Can this process be streamlined and accelerated in the future?

ACCR has a repeated history of not using its funds. Need for skill development and patience in learning to project needs. Should a quarterly evaluation be put in place to allow for flexing the budget accordingly?

Resolved: To move toward an “oversight” committee working with the steering ctte. to approve and allocate funds. Criteria will be developed for how each project fits with the strategic plan, to evolve over time as experience indicates.

Agenda Item 6: Length of Steering Ctte. meeting proposed by Craig to be two full hours.

Resolved: Passed. Meetings will be 12:30 to 2:30, lunch at 12:15.

Agenda Item 7: Co-Chair Election

Candidates must submit a questionnaire before the Sept. meeting.

Resolved: Announcements must be out to committees by Sept. 3. Contacts: Meg Parks, Elise Barr, Mike, Bill Boyce.

Agenda Item 4: Method for finalizing the FY 10-11 Budget

The projected budgets submitted by the ACCR Committees amount to \$45,737 which puts ACCR about \$8100 over budget., Some cttes. did trim considerably. All cttes. must be models for good financial responsibility. Mike suggested 5 options for managing the budget:

1. Divide the money evenly among all the committees.
2. Create a general pool of some amount (like \$5000) and then divide up the remaining money among the committees. If a committee spends all its money and needs more for a project or projects, it can petition the SC to give it some portion of the general pool money.
3. Devise some criteria for deciding which committee projects get funded and which don't.
4. Fund a percentage of each committee's request.
5. Find additional sources of revenue to fund the budget requests

The SC favored creating a reserve pool of money (no final decision was made as to the actual size, but \$5000 was suggested). How the remainder of the money would be allocated to the committees was not decided, but the consensus was it should not just be evenly divided among all the committees. This will be discussed further at the next meeting.

Resolved: Each ctte. will assess their yearly spending and cut where historically the allocation has not been put to use. These unspent “pockets” will be handled by each committee.’s staff support person. This is to be determined by what each committee has at this present moment, not what is “desired”. The budget must be lowered to \$37,600.

Agenda Item 5: Tabled until next meeting

NEXT ACCR STEERING CTTE MEETING:

Friday, Sept. 24, 2010

12:30 to 2:30

Life'sWork 1325 Forbes Ave.