

**ALLEGHENY COUNTY COALITION FOR RECOVERY**  
**Steering Committee:**  
**Minutes**

Date: June 26, 2009

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**Co-Chairs:** Craig Dorin Verna Johnson

**Note taker:** Bernice Hayes

**Steering Committee Members (\*):** **Sharon Alberts**, *Sandra Beahm*, Terri Bishop, **William Boyce**, *Mary Jo Dickson*, **Craig Dorin**, *Sarah Goldstein*, **Mike Gruber**, **Harold Hartger**, **Bernice Hayes**, Shirlee Hopper-Scherch, **Dennis Hughes**, **Verna L. Johnson**, **James Kindler**, **Melissa Medice**, **Meg Park**, *Chelsea Quattrone*, **Sherry Shaffer**, **Wes Sowers**, Robin Spencer, Albert Torcaso, **Curtis Upsher**, **Chris Weis**, **Denise Weis**

* Members present are shown in <b>bold</b> . Excused absences are <i>italicized</i>
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**Guests:** Chari Frederick, Frank Ventrosco

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**Welcome & Introductions:** The meeting was opened by Co-Chair, Craig Dorin. Introductions were made.

**Approval of Minutes and agenda:** Minutes from May 29 meeting were reviewed. There was one spelling correction made noted and the minutes were then approved as amended.

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**Agenda Item 1: ACCR Member Appreciation Event**

**Committee Goal Being Addressed:** To thank all those people involved in the making of the first annual Member Appreciation Dinner

**Discussion:**

- Craig thanked the Membership committee for the first Annual Appreciation Dinner. It was a success. Meg thanked the co-chairs. There will be work groups to plan next years' event.
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**Agenda Item 2: Year End Budget Spending**

**Committee Goal Being Addressed:**

**Discussion:** All receipts or reimbursement requests must be sent in to Craig by June 30 to be sent to AHCI. There is currently about \$10,000 remaining in the budget that has not been spent.

Action Item	Person Responsible	Target Date
Turn in all receipts or reimbursement requests to Craig	ACCR Co-Chairs	06-30-09

**Agenda Item 3: Annual Report**  
**Committee Goal Being Addressed:**

**Discussion:** The ACCR Annual Report was passed out and it is to be reviewed by all members.

Action Item	Person Responsible	Target Date

**Agenda Item 4: Process for Setting New ACCR Goals for 09/10**  
**Committee Goal Being Addressed:** How will the new goals be set.

**Discussion:** The individual committees will meet before the next meeting and gather ideas for ACCR goals. The co-chairs will bring the goal suggestions to the Steering Committee meeting in July. All committee co-chairs should be present for the July and August steering meetings since those meetings will be used to hold a mini planning retreat. The meetings will be extended to four hour's to allow for strategic planning.

**Agenda Item 5: Steering Committee Member Business**  
**Committee Goal Being Addressed:** Discussion of lunch options and Steering Committee Co-Chair positions.

**Discussion:** Chari Frederick gave a report about lunches offered by the cafeteria at Life's Work. If we got the special of the day it would be \$5 a person, which would include the meal, salad and a roll. We usually spend \$75 to \$80 a month for lunch. It was decided to find out what the manager of Life's Work's Café can offer and then discuss is it with the subcommittee and steering committee.

It was announced that Verna and Craig's terms as SC co-chairs are ending. Under ACCR's by-laws, they are eligible to run for co-chair again. It was stated that if anyone else is interested in running for the Steering Committee co-chair positions, they should contact Meg or Bill in the Membership Committee. Interested parties should complete an application form and submit it to the Membership Committee.

**Next Meeting Date, Location, and Time:**  
**Friday July 31, 2009 11:30 – 3:30**  
**Life's Work 1325 Forbes Ave.**