

**Allegheny County Coalition for Recovery**  
**Steering Committee:**  
**Minutes**  
**September 30, 2016**

---

**Co-Chair(s):** Paul Barkowitz: Deb Ferraro

**Note taker:** LaTacia Brentley

**Attendees:** Wes Sowers; Wm Boyce; Alicia McAllister; Sarah Goldstien; Anthony Lucas; Cyndi Spanier; Charlene Saner; Pam Datson; Danyelle Hooks; Denise Weis; Christopher Shepard; Mike Gruber

---

**Announcement:** C & F is nominating a new Co-Chair, Julie Trbovich who has been very active with C & F for over a year. The nomination has a unanimous vote to accept Julie as C & F's new Co-Chair.

---

**New Business:** The Recovery Walk to place. Maybe we can talk next year about having a larger presence.

---

**Agenda Item:** Strategic Planning

**Discussion:**

We are looking at having this meeting on our off months. We will further discuss the Who(a Neutral mediator), what and other particulars at the Nov. 18<sup>th</sup> meeting. Stress the importance to Co-Chairs of their attendance with this planning. Possibly have Co-Chairs begin to do strategic planning within their own committee.

---

**Agenda Item:** Grievance Committee

**Discussion:**

- Within the draft, it should reflect how the Grievance Committee is compiled.
  - Maybe documenting the "Informal Resolution" process just to have a history if it applies.
  - Maybe have 1 member of the Grievance Committee who is outside of ACCR an unbiased person.
  - Possibly use a neutral person as a last resort in case we can not reach a resolution.
  - OBH, who is our funder, may not be willing to set themselves up for decisions made by an outside committee.
  - What is the next step after Grievance if member is not satisfied?
  - On the form: change organization to committee or group.
  - Omit line beginning with "Relationship".
  - Add a time frame for initial contact on Procedure
  - Co-Chairs can mention/announce at the next sub-committee meeting
- 

**Agenda Item:** Website Update

**Discussion:**

We approved the Administrator position and we have filled it with Sam Barkowitz. Paul, Deb, Bill and Mike will discuss the supervision and over sight of the website.

---

**Agenda Item:** Award Banquet and Survey

**Discussion:**

It was really nice and the food was fantastic. The music was a nice touch and very subtle. The team did a great job putting this event together. One downside was that some of the award winners were not present. The Co-Chairs will discuss if this will be a yearly event.

---

**Agenda Item:** ACCR Brochure Update

**Discussion:**

The brochure has been sent to Community Care for refinement.

---

**Agenda Item:** Committee Reports

**QI:** We are carrying out our plan to distribute our pamphlet, and have getting good feedback. We are now getting into our myths about D&A. We developed a survey to test the depth of Mental Health Service Coordinator.

**Child & Family:** We finished our flier. We also did a training with CYF and OBH on Recovery and Resiliency which was completed last month. We are hoping for doing a poster on Hope and Support to send to Providers to open the discussion of Recovery and Resiliency. We started some outreach and we are looking for family and young adult participation in the committee.

**Collaborative for Recovery Dialogue:** We will be doing a Residents dialogue in December. We have been working with Communities and with Providers, Persons' served and Police Officers. We had one meeting last week with the McKees Rocks Police. Some other communities are looking to join. Other dialogues are on hold for now.

**Public Awareness:** We have been working on our Video Project. We have not met in 2 months. Our videographer met with our first story today. It didn't go well. We have another story planned for next week. Can my video guy come next meeting to tell how our project is going to look upon completion.

**Education:** We finished "Words Matter". We will not have the collaboration with the State's Regional Rep for the Recovery 101. We are looking to get that wrapped up and thinking of our next project.

---

**Next meeting:**

**TBD**

**Life Works**

**1325 Forbes Ave**

**12:30-2:00**