

ALLEGHENY COUNTY COALITION FOR RECOVERY
Steering Committee
Minutes
January 27, 2017

Co-Chair(s): Paul Barkowitz; Deb Ferraro

Note taker: LaTacia Brentley

Attendees: Melissanne Myers; Wm Boyce; Alicia McAllister; Anthony Lucas; Cyndi Spanier; Pam Datson; Danyelle Hooks; Julie Trbovich; Mike Gruber; David Fath

Brief Announcement: Welcome Lis Myers to the group, she is our new ACHI rep.

Minutes: Minutes approved with date correction

Old/New Business: None

Agenda Item: Committee Reports

Discussion:

Child & Family: We are in the process of developing a poster to reflect ACCR's Mission to be displayed at doctor's offices. We are also rapping up the Recovery and Resiliency training with Project Launch. Further forward, we will be looking at the CART survey's. We are also going to have a table at the 2 Nami conferences which will be putting together tool kits to hand out. We are also willing to take materials from other committees to display.

QI: We had been discussing our doing a survey regarding substance use. We have the survey 100% complete and will let you know the results as we get them. We are working on substance use regarding opiod addiction. We have met with both people from the Department of Health and DHS. There are a ton of initiatives within this area. We will just see where we can do, what we can do.

*Stigma – is the opiod crisis causing more stigma or is it helping people, or has it brought more attention to the issues and education at the same time?

Education: We are still in the process of going through and getting the Recovery 101 Training finalized. We are looking to have it completed in the coming months. We are going back to try to re-establish connections with agencies to get submissions for the W.I.N.

Collaborative for Recovery Dialogue: They met with Officer Costa from the West End PD. They are making great strides to get this dialogue off the ground.

Public Awareness: They lost the site that they were meeting. They are in the process of regrouping and trying to locate a new meeting place.

Agenda Item: Website Update

Committee Goal Being Addressed:

Discussion:

Danyelle showed the committee the issues with our old website. Bottom line, It is very lengthy and unorganized.

- The committee was asked to look at National Resources for March's meeting. The committee can express what we would like to see on the website.
- We need to look at the option for a photo/media release form for online usage. The co-chairs would like a copy of the form. Maybe we should do a forms tab on the website to store forms.
- We need to check on the existing photo release forms before we go live. Also, get the guidelines for approval to the co-chairs.
- Co-Chairs see no problems with going live now. With strategic planning, we should be able to just roll the changes right in when necessary.
- The website is going live pending few small changes.

Agenda Item: Grievance Policy Update

Discussion:

- The policy has been updated to reflect the last revisions.
- The committee voted to not add a "non-voting" member.
- Change committee composition to reflect:
"The Grievance Committee is compiled of the 2 Steering committee co-chairs, as well as 1 member from each sub-committee available to address complaints, with a minimum of 3 members necessary to address each complaint."
- Each sub-committee will appoint a person to the Grievance Committee on an as needed basis.
- We will accept the Grievance Procedures with the listed corrections which Paul will make.

Action Item	Person Responsible	Target Date
Make listed corrections	Paul	03/24/17

Agenda Item: Strategic Planning

Discussion:

Co-Chairs met with Leslie Bonner in which she gave a great proposal. We would like to accept with your opinions. Her proposal:

Leslie would first like to get background information to try to form a basis to explore. She is thinking of doing a survey to go out to all ACCR members, past and present. Then bring all of the findings back to a retreat to see and prioritize our discussion. We are looking to have the survey out maybe by Feb. Her cost is going to be between \$2500-\$4500, we are looking to stay in the \$2000-\$3000 range.

We would like for the committee to look at the questions:

1. Why are we doing this?
2. What do we hope to achieve by this.

Please email your answers to Paul and Deb.

*Committee vote all in favor to move forward with Strategic Planning

Action Item	Person Responsible	Target Date
Email to Paul & Deb, answer for the two questions		

Due to Nami Conference we will have March's meeting on March 24, 2017

For any questions or concerns, feel free to contact Co Chair:

**Paul Barkowitz
412-276-1557
paulbark@gmail.com**

**Next meeting:
March 24, 2017
Life Works
1325 Forbes Ave
12:30-2:00**