

Allegheny County Coalition for Recovery

Steering Committee:

Minutes

April 26, 2018

Co-Chair(s): Paul Freund; Paul Barkowitz

Note taker: Tacia Brentley

Attendees: Charlene Saner; Bill Boyce; Sarah Goldstein; Kelly Dinapoli; Mike Gruber; Anthony Lucas; Mike Gruber; Karen Warman; Sam Barkowitz; Kelly Dinapoli; Christopher Sheperd; Cyndi Spanier

Minutes: Approved and 2nd

Agenda Item: Meeting/Planning Scheduling

Committee Goal Being Addressed:

Discussion:

We will be meeting monthly. We will use every other month as our regular SC meeting. The off month will be for Strategic Planning holding off regular business unless it's a pressing matter.

We will not have a meeting in May due to Memorial Day weekend as well as all the events associated with Mental Health Awareness Month. We will start our new meeting schedule beginning with June's meeting. EX: June regular meeting; July Strategic Planning.

Agenda Item: Camera

Committee Goal Being Addressed:

Discussion:

Paul B. suggests each committee goe back and see if/how their committees can use the camera. He also suggests Charlene to get quotes for the camera.

Agenda Item: Co-Chair term limits

Committee Goal Being Addressed:

Discussion:

ACCR states there is no real policy regarding sub-committee co-chairs. Possible mention of sub-committee chair's going for 2 year terms with possibility of another 2 years unless there would be none to step up to the position.

Paul B. will work on getting a proposal and have it ready for our June meeting.

Action Item	Person Responsible	Target Date
Review Budget	Paul B	6/??/18

Agenda Item: Budget
Committee Goal Being Addressed:
Discussion:

Each committee is urged to review their budgets. Add a line item called miscellaneous and balance to have your total allotted at \$3300. Also continue to update as needed.

Agenda Item: Strategic Planning
Committee Goal Being Addressed:
Discussion:

Suggestion to maybe revisit the Mission Statement: Who? What? How? Is it possible that we are not clear on these within our statement?

Paul F. will create a worksheet for us to go over via email to begin the process of reviewing our mission statements.

Please review with your committee your Mission statement and work on your section of the worksheet Paul F. will send.

Action Item	Person Responsible	Target Date
Send the worksheet	Paul F	5/7/18

Agenda Item: Committee Reports
Committee Goal Being Addressed:
Discussion:

Education: We are still working on Recovery 101. We have another project in the making but will have more on that soon.

QI: We did our Gift Giving Ceremony at the County meeting which was very nice. We are still working on connections with the City. David Fath will be stepping down very soon now and Anthony will be stepping down shortly after David. We will be looking to replace David before Anthony actually leaves hopefully.

Child & Family: We have the rough draft of the poster which is presented here. We will continue to work with Project LAUNCH to try to get these posters into different pediatricians offices and other facilities.

Collaborative for Recovery Dialogue: We are working on a Facilitator training. It is scheduled for June 5 at CPSP. We are also going to do our Residence Dialogue in June.

Public Awareness: The Dinner committee has not yet met but is complete and reflects persons of all sub-committees. We are hoping to push this to May of next year as ACCF has never personally given anything for Mental Health Awareness Month. We want to look into the new gifts, something other than paper weights. We would like to do something, ACCR item (s) out of this years budget.

Mike will have Lacey get quotes for the mugs, water bottles, etc. and submit them to Charlene.

Our movie Priemere is May 3 @ 6 pm at DHS. It would be really nice to have someone from the Steering Committee to be present.

We will also be having a Community Discussion on May 23.

Action Item	Person Responsible	Target Date
Mike to have Lacey send various quotes to Charlene	Mike/Lacey	6/??/18

Next Meeting:
March 23, 2018
Life Works
1325 Forbes Ave
12:30-2:30